

# GOAL SETTING COMMITTEE

Wednesday, January 5, 2022 – 3:30 p.m.

Room 1N-142 – 1<sup>st</sup> Floor

and Via Teleconference

Office of Equal Business Opportunity

50 South Military Trail

West Palm Beach, FL 33415

## CORRECTED MINUTES

### Members Present:

David Behar, County Attorney  
Keith Clinkscale, Strategic Planning  
Allen Gray, OEBO  
Holly Knight, Engineering  
Amanda Ray, FDO  
Tanoy Williams, OFMB  
Brenda Znachko, FDO

### Non Member Attendees

Steven Duval, Restoration Lawn Care, Inc.  
Anthony Gregory, OEBO  
Michelle Han, OEBO  
Tylene Henry, NABWIC  
Fattoush Jafar, ENG  
Kenisha James, OEBO  
Deirdre Kyle, OEBO  
Esther Lambert, NABWIC  
Staci Machado - Purchasing  
Ann McNeill, NABWIC  
Angela Smith, OEBO  
Monica Torres, Purchasing  
Yamel Vasquez, OEBO  
Javin Walker, 2-SBW & Associates, Inc.  
Angie Whitaker, OEBO

## I. CALL TO ORDER

Meeting called to order at 3:30 p.m. by Acting Chair, Allen Gray.  
Roll called, quorum present.

Committee member Tanoy Williams offered a motion to continue a hybrid meeting due to extenuating circumstances, seconded by Keith Clinkscale and passed unanimously.

## II. ADOPTION OF AGENDA

Motion by Tanoy Williams to adopt the January 5, 2022, agenda, seconded by Brenda Znachko.

### **Motion to adopt the agenda carried 5-0.**

David Behar	YES
Allen Gray	YES
Tanoy Williams	YES
Keith Clinkscale	YES
Brenda Znachko	YES

### III. ADOPTION OF MINUTES

Motion by Tanoy Williams to adopt the December 15, 2021, seconded by Keith Clinkscale.

#### **Motion to adopt the minutes carried 5-0.**

David Behar	YES
Allen Gray	YES
Tanoy Williams	YES
Keith Clinkscale	YES
Brenda Znachko	YES

### IV. REVIEW OF PROJECTS

#### **Project 1 – Project No.: 2022059 – Annual Traffic Signal Design Services - ENG**

##### **Discussion**

**Recommendation: SBE Evaluation Preference for SBE Participation and Subcontracting Goal (20%).**

*(Ord. 2-80.27(3)(d)(option 2) and 2-80.27(3)(e))*

Motion to accept recommendation by Keith Clinkscale, seconded by Tanoy Williams.

#### **Motion to accept recommendations carried 6-0.**

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Holly Knight	YES
Tanoy Williams	YES
Brenda Znachko	YES

#### **Project 2 – Project No.: 2020257 – Annual Structural Engineering Services - ENG**

##### **Discussion**

**Recommendation: SBE Subcontracting Goal (20%) of which (5%) is M/WBE – Professional Services; African American Owned Firms and SBE Evaluation Preference for SBE Participation.**

*(Ord. 2-80.27(3)(e); 2-80.27(4)(c) and 2-80.27(3)(d)(option2))*

Motion to accept recommendation by Tanoy Williams, seconded by Keith Clinkscale.

#### **Motion to accept recommendations carried 6-0.**

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Holly Knight	YES
Tanoy Williams	YES
Brenda Znachko	YES

**Project 3 – Project No.: 2022058 – Annual Intersection Improvements - ENG  
Discussion**

**Recommendation: SBE Evaluation Preference for SBE Participation and SBE Subcontracting Goal (20%).**

*(Ord. 2-80.27(3)(d)(option 2) and 2-80.27(3)(e))*

Motion to accept recommendation by Keith Clinkscale, seconded by Tanoy Williams.

**Motion to accept recommendations carried 6-0.**

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Holly Knight	YES
Tanoy Williams	YES
Brenda Znachko	YES

**Project 4 – Project No.: 2022052 – Annual Traffic Signal Construction Contract - ENG  
Discussion**

**Recommendation: Item Removed for Waiver Approval**

**Motion to accept recommendations carried 6-0.**

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Holly Knight	YES
Tanoy Williams	YES
Brenda Znachko	YES

**Project 5 – Project: Gate System, Mechanically Operated, Services, Term Contract - FDO  
Discussion**

**Recommendation: SBE Price Preference.**

*(Ord. 2-80.27(5)(f))*

Motion to accept recommendation by Tanoy Williams, seconded by Brenda Znachko.

**Motion to accept recommendations carried 5-0.**

David Behar	YES
Keith Clinkscale	YES
Allen Gray	YES
Tanoy Williams	YES
Brenda Znachko	YES

**V. OLD BUSINESS**

None.

**VI. NEW BUSINESS**

2022 Meeting Schedule.

**VII. COMMITTEE COMMENTS**

The committee discussed that due to the surge in infections the meetings will continue in the hybrid format. The public will continue with both options, virtual meeting and in person in the HLKO conference room, waiting for final determination by Tonya Davis Johnson.

**VIII. PUBLIC COMMENT**

Ann McNeill asked if there were any African American availability to Project 3. Angela Smith stated there were only one or two firms available, which is not enough to add the M/WBE goal. Ms. McNeill offered the suggestion that a workshop be available to future projects so that minority vendors that have the capability are aware that if they do not list the proper commodity codes they will miss the opportunity.

Ms. McNeill asked if the vendor awarded the contract for Project 5 would train an SBE as well as on Project 4, possibly hosting an outreach event. Ms. Ray confirmed that many vendors bid; but the ~~encumbered~~ incumbent pricing was lower and agreed to performing outreach.

Esther Lambert asked about administrative supported services. Brenda Znachko stated that would be a question for Holly Knight. Angela Smith asked for Ms. Lambert's email address and said she would have Ms. Knight reach out to her.

**IX. ADJOURNMENT**

The meeting adjourned at 3:58 p.m.